



## Colorado Photo Savers, LLC

Helping clients scan and organize photos

### Colorado Photo Savers (CPS) Package Pricing

#### **Organizing Starter: 1 Hour - \$75 or 2 Hour - \$125**

- Clients will receive guides for organizing printed photos and organizing digital photos for pre-visit preparation
- During the visit, CPS will help clients create a plan, gather and sort through photos, show/teach clients how to organize photos, suggest safe photo storage options, and help clients establish a routine to maintain an organized photo collection

#### **Scanning Starter: 1 Hour - \$75 or 2 Hour - \$125**

#### **Scanning Half Day: 4 Hours - \$225; Scanning Full Day: 8 Hours - \$400**

- Clients will receive guides for organizing printed photos for pre-visit/pick-up preparation

Scanning sessions include:

- Set up and use of needed scanning equipment (if scanning is done in client's home)
- Gathering, sorting and organization of items for scanning
- Scanning of items, plus visual review of each photo, cropping to the edge of the image, and rotating images to proper orientations
- Creation of filenames and keywords to easily locate digital photos
- Updating of metadata to ensure correct indexing in photo organization software
- Saving of digitized photos to cloud-based storage as well as a USB or external hard drive

#### **Digital Photo Organizing (DPO) Blocks: 1 Hour (\$75), 2 Hour (\$125), 4 Hour (\$225) or 8 Hour (\$400)**

Digital Photo Organizing blocks apply to DPO work after a Starter session and include:

- Additional transfers of digital photos from cloud-based services (if needed)
- Building of new core file structure
- Duplicate sweeps and removal of blurry photos (if requested)
- Renaming of photos with dates and keywords
- Upload of organized photos to cloud-based storage

#### **In all sessions, Colorado Photo Savers offers:**

- Showing/teaching clients how to organize photos
- Providing assistance in setting up digital backup systems
- Helping clients establish a routine to maintain an organized photo collection
- Sharing resources for creating photo projects and sharing photos

*Additional available services:*

- *Safe removal of photos from albums*
- *Photo digital restoration*